

## PRIVACY POLICY

The www.teul.pl website team fully respects the rights of the users of this website ("**Website**") to protect their personal information.

We point out that personal data includes all data that concerns or can relate to a person, such as name, postal address, email address and user behavior. We would like to inform you that we make every effort to process your personal data in a secure manner based on the applicable laws, in particular in accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/EC (hereinafter: RODO) and the Act of 10 May 2018 on the protection of personal data (Journal of Laws 2018, item 1000) (hereinafter: the Act).

As a result of the aforementioned legal provisions, it is incumbent upon us to inform data subjects of their rights. Therefore, the website www.teul.pl, in compliance with this obligation, hereby provides you with the following information on the processing of personal data when using our website.

### **Who is the Administrator of your personal data?**

The Administrator of your personal data is Transport Europa Logistics limited liability company with headquarters in Bogucin (62-006), Wiśniowa Street KRS6,: 0000732992 (registration file kept by the District Court Poznań - Nowe Miasto and Wilda in Poznań, VIII Commercial Department of the National Court Register), NIP: 7773322436, REGON: share capital380320109,: PLN6.000,00 (hereinafter: "**Administrator**"). Contact with the Administrator is possible via: e-mail: biuro@allgroup.pl and phone number +48 695859904.

### **For what purpose and on what basis do we process your personal data?**

Your personal data will be processed by the Administrator for the following purposes:

1. Fulfillment of a legal obligation incumbent upon the controller,
2. for the purpose of  
asserting claims by the Administrator, conducting direct  
marketing, creating analyses, statements and statistics for our  
own needs, i.e. within the scope of

necessary for the purposes arising from the legitimate interest of the Administrator (Article paragraph 6 (1f) of the RODO),

3. for the purpose of fulfilling regulatory obligations, e.g. accounting and bookkeeping (i.e. Article (1c) 6 of the RODO),
4. for the purpose of carrying out marketing and promotional activities, as well as sending offers (i.e. art. par. 61a) RODO).

Providing personal data is voluntary, but necessary in order to perform the contract connecting you with the Administrator and to receive a response to any questions asked by you sent via the contact form.

### **Consent**

In the course of processing your personal data, we may ask you to consent to its processing. This will be the case if the use of the personal data provided by you is not necessary for the performance of a contract, performance of a legal obligation or does not constitute a legitimate interest of the Administrator. Granting consent is voluntary, but it may be necessary in order for us to perform certain activities (e.g. transferring your personal data to third parties). You can withdraw your consent at any time, which does not affect the legality of the use of your personal data before the withdrawal of consent.

### **Automatic data collection and processing**

The server on which the Website is located automatically and temporarily collects data in server log files, which are transmitted by the browser unless deactivated. When you visit our Website, we collect the following data, which are necessary from a technical point of view to display our Website correctly and to ensure its stable and secure operation:

- IP address of the computer sending the request,
- query from the client file,
- http response code,
- The website from which the redirection took place (reference URL),
- server query time
- Browser type and version
- The operating system of the computer sending the request.

In the event that the above-mentioned information contains personal data (especially IP address), its collection takes place in accordance with Article 6(1)(f) RODO i.e. the legitimate interest of the Administrator in the proper functioning of the Website.

### **How long will your personal information be kept?**

The storage period depends on the purpose for which the Administrator processes personal data. In case of fulfillment of the Administrator's purposes resulting from a concluded agreement, personal data will be processed for the duration of this agreement. In case of vindication of claims, personal data will be processed for the period in which vindication is possible according to the applicable regulations. For the purposes of fulfilling obligations under accounting and bookkeeping regulations, the personal data provided by you will be stored for 5 years from the end of the year in which the tax obligation in connection with the contract arose.

### **Your rights**

You may submit a request to us at any time at the contact information indicated above, in particular your e-mail address:

- a. rectification (amendment) of personal data
- b. erasure of processed personal data
- c. limitation of the processing of your personal data
- d. transfer of personal data (after fulfilling the prerequisites specified in Article RODO20)
- e. sharing of personal data
- f. object to the processing of your personal data (e.g. where your personal data is processed for direct marketing purposes).

The Administrator's obligation to exercise the rights indicated above results from the legal basis for the processing of your personal data. The scope of each of these rights and the Administrator's obligation to exercise them have been specified in the provisions of RODO.

### **Who has access to your personal information?**

We share your personal information with:

- a. our employees and associates,
- b. Subcontractors to assist us in providing marketing, accounting or legal services,

- c. entities that operate and maintain the IT network and entities that provide email services.

### **Right to lodge a complaint**

You have the right to lodge a complaint to the President of the Office for Personal Data Protection if you believe that the Administrator is processing your personal data in violation of applicable laws.

### **Information about cookies**

1. Cookies are IT data that are stored on computers or mobile devices through the websites and portals that you use.
2. The cookies used by the Administrator may be either session cookies (temporary cookies that identify and track users within our websites, applications or services, which are deleted when the user closes the browser or exits the session of that application or service) or persistent cookies (cookies that allow our websites, applications or services to "remember" you and your preferences on the website, which remain stored on your computer or mobile device after you close your browser or exit the service).
3. Both session files and persistent files do not allow us to collect any personal information or any information from the computers or mobile devices you use.
4. The cookies used by the Administrator are safe for the computers or mobile devices used by the users.
5. The user has the option to limit or even disable access of the files to the computer or mobile device he/she is using. If access is restricted, use of the website will only be possible to the extent that cookies are not required.
6. It is possible to change independently the settings of the browser regarding the conditions of storing cookies and their access to the devices used by the user. Detailed information on the possibility and methods of using cookies is available in the software settings (web browser).
7. Disabling or restricting cookies to your device may affect your use of the website
8. You may delete cookies at any time using the available functions in the web browser you are using.